

**REGISTRATION CERTIFICATE, VISA AND RESIDENCE PERMIT  
FOR INTERNATIONAL STUDENTS**

**European Economic Area (EU, Norway, Iceland, Lichtenstein) and Switzerland citizens**

**If your stay does not exceed 90 days**

Citizens of the EEA (EU + Norway, Iceland and Liechtenstein) and Switzerland may enter the territory of the Republic of Hungary with a valid travel document or personal identification document and have the right of residence not exceeding three months from the date of entry.

**If your stay exceeds 90 days you will need a "registration certificate"**

the following documents are required:

- your valid passport or official ID;
- wholly and legibly completed, signed application form:  
<http://www.bevandorlas.hu/ujpdf/angol/62.pdf>
- health insurance card (E111 card) or other insurance certificate;
- a tenancy contract of the apartment OR certificate about your accommodation in a dormitory
- a certificate about your financial assets for the period of your stay in Hungary by recent bank account statement, OR certificate of your scholarship or any other resources OR a declaration that you have enough money for the duration of your stay
- fee stamps worth 1,000 HUF (available at any post office, "illetékbélyeg" in Hungarian).
- Hungarian student registration certificate from the ERASMUS Office (please ask for it)

**Third country nationals (NON- EU, Norway, Iceland, Lichtenstein, Switzerland)**

**1. If you need a visa to enter schengen states:**

In order to be able to enter Hungary, you need to apply for a residence permit and a visa at the same time. In case of positive decision, you get a visa which entitles you to enter to the territory of schengen states. After your arrival in Hungary you must go to the Office of Immigration and Nationality (1117 Budapest, Budafoki street 60. Sztregova-koz Customer Service *Nr. III.*) to pick up your "residence permit".

**2. If you do not need a visa to enter to schengen states**

1-2 weeks after your arrival in Hungary you must apply for a "residence permit" at the *Office of Immigration and Nationality* (1117 Budapest, Budafoki street 60. Sztregova-koz Customer Service *Nr. I or II.*)

The following documents are required from all third country nationals:

- your valid passport
- 1 face colour photo (without glasses or hat)
- wholly and legibly completed, signed application form  
<http://www.bevandorlas.hu/ujpdf/angol/71.pdf>

- certificate of health insurance (which covers daily hospital charges)
- **tenancy contract of the apartment PLUS ownership certificate from the Land Office** (tulajdoni lap az illetékes Földhivatalból) PLUS **accommodation reporting form** which must be signed by the owner of the apartment:  
[http://www.bevandorlas.hu/nyomtatvany\\_mintak.php?id=63](http://www.bevandorlas.hu/nyomtatvany_mintak.php?id=63) duplex printing!  
 (szálláshely bejelentő lap, kétoldalasra nyomtatva!)
- **OR** a certificate about your accommodation in a dormitory- issued by the dormitory
- a certificate about your financial assets for the period of your stay in Hungary by recent bank account statement OR certificate of your scholarship or any other resources OR a letter from your family stating that they cover your costs.
- fee stamps worth 18,000 HUF (available at any post office, "illetékbélyeg" in Hungarian).
- student registration certificate in Hungarian from the ERASMUS Office (please ask for it)

## OFFICE OF IMMIGRATION AND NATIONALITY, MINISTRY OF INTERNAL AFFAIRS

### Regional Directorate of Budapest and Pest County

- 1117 . Budapest, XI. Budafoki út 60. - Sztregova köz

Tel.: (1) 463-9100

**How to get there:** by bus No. 33, 33E, 33A which leaves from Móricz Zsigmond körtér /bus-stop: Hengermalom utca/ or by bus No. 103 (black) which leaves from Népliget /bus-stop: Hengermalom utca/.

- 1104 . Budapest, X.ker. Harmat u. 131.

Tel.: (1) 433-0492, (1) 433-0494, (1) 433-0482

Fax: (1) 433-0498

**How to get there:** by buses No. 85, 85 (red) and 68 from the underground terminus Kőbánya-Kispest or by bus No. 85 from Örs vezér tér.

### Office hours:

Monday 08.30-13.00

Tuesday 13.00-18.00

Wednesday 08.30-12.00 Only for students

Thursday 08.30-13.00

Friday 08.30-12.00

### Reservation/Appointment for reception can be arranged:

<http://www.bevandorlas.hu/reserve.php?register=1>